

Advt. No. 04/2025

MAHARASHTRA STATE POWER GENERATION COMPANY LTD.

For the company with manpower strength more than 11000 and potential for further growth, we are looking for high caliber individuals for the following positions:

Post Code	Name of post	Pay Gr.	CATEGORYWISE RESERVATION						
			ST	VJ-A	OBC	SEBC	EWS	OPEN	TOTAL
HR01	Medical Officer	I	-	-	-	-	-	01	01
HR02	Assistant Medical Officer	II	-	-	02 (WR01)	01	01	-	04 (WR01)
HR03	Hospital Administrator	II	01	01	-	01	-	-	03

Abbreviations: WR- Woman Reservation,

Note :

- 1) The number of vacancies and reservation for Backward Classes is provisional and may change. Such change will not be notified either in Newspaper, on website or intimated to the candidate.

Last date for Submission of application is 07.04.2025

Qualification and Experience as on 07.04.2025 :

Post Code	Post Name	Qualification	Experience
HR01	Medical Officer Pay Group : I Payscale :- Rs.81100-3250-97350-3455-183725.	MBBS degree from a recognised University/ Institute.	02 years post qualification general practice or 01 year as Residential Medical Officer in any of the Govt. or Semi – Govt. or Reputed Private Hospital.
HR02	Asst. Medical Officer Pay Group : II Payscale :- Rs.65470-2580-78370-2715-143530.	MBBS degree from a recognised University/ Institute.	01 year post qualification general practice or 06 months as Residential Medical Officer in any of the Govt. or Semi – Govt. or Reputed Private Hospital.
HR03	Hospital Administrator Pay Group : II Payscale :- Rs.54505-2580-67405-2715-137995.	Bachelor's degree in Pharmacy/ Bachelor's of Ayurvedic medicine & surgery (B.A.M.S.) along with Post Graduate Diploma/Degree in Hospital Administration Management from recognised University.	No Experience required.

- The **experience means Post Qualification experience**, i.e. experience acquired by the candidate after possessing the essential qualification prescribed for the post.
- The experience certificate in respect of the company/organisation other than Central, State Govt. submitted by candidate shall be self explanatory i.e. in the experience certificate area / nature of work shall clearly be mentioned so as to enable to decide his / her eligibility and there shall not be any ambiguity for deciding their eligibility.

AGE LIMIT: 38 years, For Mahagenco Employees: 57 years

- Note :-** i) Upper age limit is relaxed by 5 years for the candidates applying against EWS & Reserved Category post.
ii) Upper age limit for departmental employees working in MAHAGENCO is 57 yrs.
iii) Date of birth as per SSC/School leaving certificate and age as on 07.04.2025 will be considered.

Conditions applicable to Backward Class candidates

1. Reservation for Backward Class will be governed by the Maharashtra State Public Services Reservation for SC, ST, VJ-A, NT-B, NT-C, NT-D, SBC and OBCs Act, 2001, and as per the rules & regulations framed by the Govt. of Maharashtra from time to time. Further the SEBC reservation will be subject to GoM GR dtd 27.02.2024 and subsequent GR by GoM if any.
2. The candidates applying against reserved category and belonging to VJ-A, NT-B, NT-C, NT-D, SBC, and OBC categories should produce a certificate from appropriate authority as prescribed by the Govt. of Maharashtra showing that they are not covered under the concept of "Creamy Layer". The candidate shall have valid current year Non Creamy Layer Certificate issued by Competent Authority of Govt. of Maharashtra along with application form(If applicable)
3. Candidate belonging to Schedule Caste & Scheduled Tribes are exempted from submission of Non-Creamy Layer Certificate as applicable.
4. There shall be 10 % reservation for Economically Weaker Section of Maharashtra State as per the provision prescribed in सामान्य प्रशासन विभाग, महाराष्ट्र शासन, शासन निर्णय क्र. राआधो- ४०१९ / प्र.क्र. ३१/१६-अ दि.१२.०२.२०१९ and later resolutions. The candidates who desire to avail benefit of reservation for Economically Weaker Section should submit Economically Weaker Section Eligibility Certificate and Domicile Certificate of Maharashtra State valid as on closing date of receipt of application issued by the appropriate Authority of Government of Maharashtra.
5. There shall be 10 % reservation for Socially & Economically Backward Class of Maharashtra State as per the provision prescribed in सामान्य प्रशासन विभाग, महाराष्ट्र शासन, शासन निर्णय क्र. बीसीसी - २०२४ /प्र.क्र.७५/१६-अ दि.२७.०२.२०२४. The candidates who desire to avail benefit of reservation for Economically Weaker Section should submit Economically Weaker Section Eligibility Certificate and Domicile Certificate of Maharashtra State valid as on closing date of receipt of application issued by the appropriate Authority of Government of Maharashtra
6. Candidate's claiming Reservation benefit has to submit Caste Certificate & Caste Validity Certificate issued by the Competent Authority of Govt. of Maharashtra along with application. Candidate unable to produce Caste Validity Certificate issued by the Competent Authority of Govt. of Maharashtra along with application, if selected, will be appointed temporarily. (Refer G.R.No. BCC/2011/ PR.1064/16-B dated 12/12/2011).
7. **The candidates applying under Reserved category & EWS category have to produce valid Domicile Certificate issued by the Competent Authority of Govt. of Maharashtra along with application form.**
8. Candidates belonging to reserved category have to submit Caste Validity Certificate at the time of Appointment. However, the candidates who does not have caste validity certificate, have to submit all necessary documents required for Caste Scrutiny Committee for verification of caste claim before joining the duty as applicable.
9. Once the caste is notified in the application form, it cannot be changed at any stage later on.

10. The Backward Class candidates who apply against open category will not be permitted to change the option once exercised at any stage later on.
11. Those reserved category candidates who have applied as Open category & compete with the Open category candidates will be treated as Open category candidate for the purpose of recruitment/selection process.
However, if any such departmental reserved category candidate who has entered in MSEB / MAHAGENCO service by taking the benefit of reservation earlier, he/she will have to submit the Caste Certificate & Caste Validity Certificate from Competent Authority before appointment, if selected even though he/she may be applying under Open category against this advertisement as applicable.
12. The candidates will have to bring all original documents / certificates for verification (at any stage), if shortlisted / selected for personal interview, failure to produce the same may lead to become disqualified.
13. As per GoM GR No. राआधो ४०१९/प्र.क्र/१६-अ दि.३१.०५.२०२१, if sufficient eligible candidates under EWS category are not available then the said post will be filled from Eligible candidate as an Open category post.
14. Reservation for EWS & SEBC candidates is subject to various Writ Petitions pending before Hon' courts or any other Competent Authority and the necessary Directions given by State Government based on such judgments.

Conditions Applicable to candidates under Horizontal reservation

1. The Horizontal Reservation will be based on शासन निर्णय क्र. एसआरव्ही १०१२/प्र.क्र. १६/१२/१६-अ दिनांक १३.०८.२०१४ read with शासन शुध्दीपत्रक क्र. संकीर्ण -१११८/प्र क्र ३९/१६ -अ / दिनांक १९. १२.२०१८ & GoM GR dtd 25.01.2024.
2. There shall be horizontal Reservation for Woman (30%) as per शासन निर्णय क्र. ८२/२००१/ मासेआ-२०००/ प्रक्र ४१५/का-२ दि. २५.०५.२००१ & GoM GR dtd. 04.05.2023.
3. As per GoM GR No. राआधो ४०१९/प्र.क्र/१६-अ दि.३१.०५.२०२१, if sufficient eligible candidates under EWS category is not available then the said post will be filled from Eligible candidate as an Open category post.
4. The above Horizontal Reservations shall be subject to the directives of Govt. of Maharashtra issued from time to time.
5. The candidates claiming Horizontal Reservation has to submit relevant documents in the prescribed form as prescribed by the Govt. of Maharashtra from time to time.

Fees Applicable

Post Code	Post Name	Amount for Open Category candidates/Applying against Open Category Candidate	Amount for Reserved category Candidates
01	02	03	04
HR01	Medical Officer	800+144 (GST)	600+ 108 (GST)
HR02	Assistant Medical Officer	800+144 (GST)	600+ 108 (GST)
HR03	Hospital Administrator	800+144 (GST)	600+ 108 (GST)

Note :

1. Candidates applying for open category / **applying against Open** category will have to pay the fees as mentioned in column 03 above.

2. Candidates NOT submitting the caste certificate issued by the Competent Authority of Govt. of Maharashtra and valid current year "Non-Creamy Layer Certificate"/"Income Certificate " along with Online application in case of VJ-A, NT-B, NT-C, NT-D, SBC,OBC, SEBC & EWS will have to pay the Fees as mentioned in column 03 above i.e they will be considered under Open Category.
3. Fees once paid will not be refunded in any circumstances, nor will it be held in reserve for any further recruitment.
4. In case candidate pays less fees than the applicable fees, he/she shall be held not eligible.

How to Apply

1. **Candidates are required to have a valid personal email ID / Mobile no.** It should be kept active during this recruitment process. **Under no circumstances, he/she should share/ mention email ID/ Mobile no. of any other person.**

In case, candidate does not have a valid personal email ID, he/she should create his/ her new email ID before applying.

If message or email regarding Recruitment process is **NOT** received by candidates due to any reason, MAHAGENCO is **NOT** responsible in such cases.

2. Application must be submitted in the Proforma given at the end of this advertisement, in same order preferably typewritten on full-scape paper. All items of the application should be filled in properly.
3. The name of the candidate, his / her father / husband name, caste, etc. should be spelt correctly in the application form as it appears in the certificates, mark sheets. Any change/ alteration found may disqualify the candidature.
4. Application duly filled in & signed, Original Demand Draft and attested copies of certificates in support of age, qualifications, Caste, Caste Validity (If available), Domicile, Post Qualification experience specifically showing date of joining and relief, posts held, Salary Slips / proofs (for deciding specific experience), etc. should be sent / submitted well in advance to:-
"Dy. General Manager (HR-RC/DC), Maharashtra State Power Generation Co. Ltd., Estrella Batteries Expansion Compound, Ground Floor, Labour Camp, Dharavi Road, Matunga, Mumbai - 400 019 so as to reach on or before 07.04.2025" The departmental employees of the MSPGCL, applying need not to submit the application through proper channel.
 Post Code and Post applied for must be clearly written on the envelope, while forwarding application and attested copies of supporting document.
5. The departmental candidates of MSPGCL have to submit post wise experience certificate of MSEB/MSPGCL duly signed by the authority of MSPGCL not below the rank of Executive Engineer.

Note:

1. Application which is incomplete in any respect such as without photograph and signature / unsuccessful fee payment will **not** be considered as valid.
2. Female candidates who have changed first / middle / last name post marriage must take special note of this. Kindly attach copy of marriage certificate and / or Gazette certificate of name changed.
3. If there is any change in first / middle / last name in any of the certificates / supporting documents submitted by the candidate, kindly attach copy of Gazette certificate of name change.

Important Conditions about Selection Process

1. Prescribed qualification / experience are minimum criteria and mere possession of the same, does not entitle the candidate to be called for Online Examination /Personal Interview. The candidates will be short listed by applying suitable criteria.
2. The candidates who are apparently eligible as per age and educational criteria shall be called for Online Exam/ Personal Interview without verifying their other eligibility criteria.
3. The number of vacancies and reservation for backward classes indicated for different categories is provisional and likely to change. Such change will not be notified in Newspaper nor will be intimated to the candidates.
4. **Candidates applying for the posts advertised should ensure that they fulfill all eligibility criteria.** Their admission at all stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement. Company will take up verification of eligibility conditions with reference to original documents.
5. Those reserved category candidates who compete with the Open category candidates will be treated as Open category candidate for the purpose of entire process of recruitment.
6. Selection Process :-

Medical Officer & Asst. Medical :

- a) The candidates who are apparently eligible as per Advt. will be called for Personal Interview.

Hospital Administrator

- a) The selection process for the above post will include Online Test followed by Personal Interview.
- b) Select list will be prepared taking into consideration performance in Online Test & Personal Interview.
7. Online test / Personal Interview may be conducted as per Exam center list depending upon the number of candidates at each location. However, in case candidates appearing for the online test at a particular place are not adequate, such candidates may be asked to appear for the test at other center. The management reserves right to increase or decrease the location for test.
8. If the number of applicants are large, then a suitable criteria will be fixed to short list the applicants for online test.
9. If the number of candidates at any of the centers is more than the capacity of the Centre for Online Test / Examination, the candidates may be shifted to any other Center/s as per the decision of the Company.
10. The Backward Category candidate must secure at least 20% marks of total marks & Open category candidates must secure at least 30% of marks of total marks to consider for selection process.
11. The notification regarding recruitment process will be published on the Company's website i.e. www.mahagenco.in from time to time.
12. The Company also reserves right to allot the candidates to any center other than the one he / she has opted for, for any other reason.
13. Candidate will have to appear for Online Test at Examination Centre / Personal Interview at his / her own cost & risk and MAHAGENCO will not be held responsible for any injury or losses, etc. of any nature.

14. The documents & records pertaining to the above selection process will be kept only upto 3 months after completion of the selection process.
15. Canvassing in any form will disqualify the candidate.

GENERAL CONDITIONS

1. Candidate must be an **Indian Citizen**.
2. This advertisement is published subject to the provisions of Maharashtra Civil Services (Declaration of Small Family) Rules, 2005, prescribing declaration of the small family as one of the essential condition of eligibility.
3. Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for Selection Process. The candidates will be short-listed commensurate with the number of post and the prevailing regulations of the company.
4. Failing to submit necessary documents mentioned in Online application form the candidate will be disqualified.
5. **The shortlisted candidate must produce following Certificate showing knowledge of Marathi:**
Certificate of Secondary School Certificate Examination Board or recognized University showing passing of Secondary / School certificate Examination or Matric or Higher Examination of University with Marathi Language as one of the subjects.

OR

Certificate stating the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College / Institute affiliate to recognized University and countersigned by Principal of the said College / Institute.

(Performa enclosed)

Knowledge of Marathi is desirable. The candidates selected and not possessing the knowledge of Marathi will have to pass Departmental Marathi Language Examination within period of three years from the date of joining the Company.

6. The candidate should ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, experience, caste etc. & the particulars furnished in the application form are correct in all respect.
7. The said recruitment process will be conducted as per MSPGCL Circular and decision of Management & wherever the conditions of recruitment is not covered by MSPGCL Circular or any decision by MSPGCL the GoM GR will be applicable for the same.
8. It is responsibility of the candidate to submit all the required documents/ certificates for proving his/her eligibility.
9. It shall be sole responsibility of the candidate to prove his/her eligibility with respect to qualification, total experience, Specific experience, etc. as required for the post applied. In case the applicant failed to do so, his / her candidature/ appointment will be liable to be cancelled at any stage of recruitment, if appointed, shall be liable for dismissal from the Company's service.
10. If departmental candidate knowingly or willfully furnishes incorrect or false particulars or certificates/documents or suppresses material information, he / she will be disqualified from the recruitment process and disciplinary action will be initiated as per the rules of the company. Also, if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
11. Appointment order of the selected Departmental candidates will be issued by the concern establishment section after verification of disciplinary actions and vigilance enquiries in process / contemplated and other service records. The decision of the Company in this regard shall be final and no individual representation will be entertained.
12. Any false / incorrect information furnished by the candidate if detected at any stage of recruitment process, his/her candidature will **not** be considered.
13. If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
14. Any request for change of address, caste, age etc mentioned in Online application form and enclosing supporting documents later on will not be entertained.

15. Date of birth as per Secondary School Certificate (SSC/CBSC/ICSE) and age as on date **07.04.2025** should be mentioned.
16. The Select list will be operative for 1 year after declaration of result on MAHAGENCO Company website.
17. Candidates working in Govt. / Semi-Govt. undertaking will have to produce No Objection Certificate from their Employer at the time of document submission.
18. The record with regard to this selection process will be maintained for three months from the date of declaration of result of this advertisement.
19. Candidates are requested to keep dully filled Online application form & other testimonials with them & should send / produce whenever demanded for verification.
20. Candidates are requested to retain a copy of dully filled Online application form & other testimonials with them till the completion of Recruitment Process.
21. The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
22. The Company reserves the right to modify or cancel the Advertisement / Selection process fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.
23. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to their selection / recruitment shall be considered as **DISQUALIFIED**.
24. Any legal proceedings in respect of any matter (s) or claims or dispute arising out of this recruitment and or out of this advertisement can be instituted only at Mumbai and Courts/Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

PROFORMA: Certificate for Knowledge of Marathi Language

This is to certify that Shri./Smt./Kum. _____ can read, write and speak Marathi Language fluently.

Place: _____ Name & Signature of Professor of Marathi Language
College / Institute

Date: _____ Name & Signature of Principal of (College / Institute).

Office Seal: _____ Full Office Address:

Contact No.(STD Code No.) :- _____

Telephone No.: _____

Check List:-

(a)	Secondary School Certificate (SSC/CBSC/ICSE) for Date of Birth	Y/N
(b)	Degree/Provisional Degree in support of educational qualifications	Y/N
(c)	Caste Certificate	Y/N
(d)	Caste validity certificate from Competent Authority of Govt. of Maharashtra	Y/N
(e)	Non-Creamy layer certificate/Income Certificate as per Govt GR for VJ-A/NT-B/ NT-C/NT-D/SBC/ OBC	
	Income Certificate as prescribed for SEBC & EWS	Y/N
(f)	Domicile certificate of Maharashtra state	Y/N
(j)	Experience Certificate	Y/N
(k)	Marathi Performa Certificate	Y/N

Affix your
recognizable
recent
Passport size
photograph

1 POST CODE: HR POST APPLIED FOR: _____

ST	VJ-A	OBC	SEBC	EWS	OPEN

[illegible][illegible][illegible]

Yes ☐ No ☐

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7 Gender: Male ☐ Female ☐

8 Marital status :

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Married Unmarried Divorcee Widow

9 Present / Last Designation: _____

10 Present Office/Department:

11	Pay Scale (in Rs.):	
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12 Are you a Working employee of MAHAGENCO?: Yes No

If, Yes, CPF Number :
(Maximum 10 characters)

Current /Last Job Location:

13 Present / Last Gross Emoluments (Specify Basic Pay, D.A., Other Allowances etc):

14 Qualification Details: As on **07.04.2025:**
a) Educational / Professional Qualification:

Exam Passed (Degree and onwards)	College / Institute / University	Year of Passing	Percentage of Marks & Class

15 Details of affiliation with Professional Bodies / Institution / Society:

Name of the Body	Membership No	Since When

16 Experience:
Details of posts held from time to time (As on **07.04.2025**):
(If required please attach separate sheet)

Sr. No	Name of the Organization with No. of employees & Annual Turnover	Position Held	Pay Scale & Gross Emoluments	Period		Total Experience		Nature of Job (Responsibilities handled) *
				From	To	Year	Month	

17 Demand Draft / Pay Order Details: (Drawn in favour of MAHARASHTRA STATE POWER GENERATION CO. LTD., MUMBAI, payable at Mumbai)

Name of the Bank	Branch	Demand Draft No. (6 Digits)	MICR No. (9 Digits)	Amount

18 List of Publications/academic honors received:

19 Proven achievements:

20 Any other information:

I declare that all the above information and particulars are correct and that I will stand disqualified if any information is found to be incorrect at any stage.

I declare that I have.....Number of living children as on today, out of which no.of children born after 28.03.2005 is

I am aware that if total numbers of living children are more than two due to the children born after 28.03.2005, I am liable to be disqualified for the post applied.

I here by declare that I am not facing any disciplinary action.

I declare that I am ready to serve in any where in the Company.

I undertake to abide by all the conditions mentioned in the advertisement given by the Company.

Place:

Date:

Signature

Note: Copies of Testimonials in support of age, qualifications, experience etc. may be furnished, wherever necessary.

** **